

Food For Peace Emergency and Development Q&A Database



Project Title	Food For Peace Emergency and Development Q&A Database
Project Summary	Help the Office of Food for Peace (FFP) build and populate a user-friendly database of frequently and not so frequently asked questions.
Country	United States
Agency	Agency for International Development
DoS Office	N/A
Post	N/A
Section	N/A
Number of Interns	1

Project Description

Gain database experience in the development of an FFP database for frequently asked questions and at the same time learn more about USAID policy and regulations applicable to nonprofit organizations funded by USAID (e.g., the Automated Directives System or Code of Federal Regulations) and support the FFP team by streamlining access to information.

1. Research and compare different database systems to identify which best fits FFP's needs.
2. Select a database system that allows FFP staff to easily find information.
3. Design and build a user-friendly database to store information in an organized way. It should include fields for questions, answers, relevant regulations, and links to other information.
4. Populate the database with questions and answers of interest to FFP, re-write some of the answers provided by FFP to better answer the questions, and include links to the ADS, Code of Federal Regulations, templates, guidance, etc.
5. Review and update documents based on new and/o

Desired Skills Interests

Skill
Database
Editing

Additional Information

Overview of the Office of Food for Peace: For more than 60 years, USAID's Office of Food for Peace (FFP) has worked to fight hunger and reduce poverty abroad—helping approximately 3 billion people. FFP provides emergency food assistance to those affected by conflict and natural disasters and provides development food assistance to address the underlying causes of hunger. More information on USAID food assistance projects can be found on the USAID website.

Overview of the Grants Management Services Team: The Grants Management Services Team brings a customer service approach in support of all FFP grants management issues. The team focuses its creative energy on reviewing, refining, and developing procedures and policies tied to procurement and award administration, formulating assistance and acquisitions policies, capturing best practices, and proposing innovative solutions to grants management issues.

Language Requirements

None